

Person Specification

Role: Year Team Assistant

Area	Essential	Desirable
Qualifications/Training	Appropriate qualifications to demonstrate good literacy and numeracy skills; GCSE or equivalent in English and Mathematics	Training/Qualification in classroom or learning support or other relevant area First Aid training (otherwise willingness to undertake)
Experience	Experience of working with young people or in an educational or public service environment Experience of working in a classroom environment or in a care or support role	Experience of working with students with Additional/ Special Educational Needs or in a Social Work context
Skills & Abilities	Willingness to develop and undertake relevant training Ability to communicate effectively both verbally and in writing Good interpersonal skills with both students and adults Ability to work effectively to a high standard, on occasion under pressure Good ICT skills to be able to provide use email and other communication methods, report writing, database maintenance etc	Knowledge and understanding of other education and support services and inter-agency work such as CAMHS, Children Services etc
Attitudes & Approaches	Flexible and positive approach to work and committed team player Enthusiasm for education and working in a school community A friendly and supportive attitude towards students, staff and other members of the College and wider community Work in sympathy with the ethos and aims of Christ the King College Have a sense of humour	Patience with students, staff and parents and the ability to remain calm in difficult situations